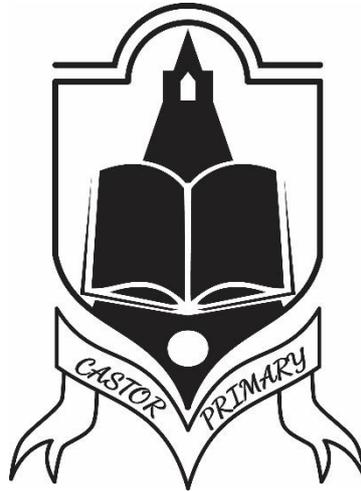


# Castor C.E. Primary School

Policy Name: Admissions

Committee Responsible for Policy: Full Governing Body

Policy written by: Nick Brompton



Date presented to staff: Sept 2018

Date approved by Governors: 16<sup>th</sup> July 2018

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Review Date: July 2022

Where: website, school network – Staff > Policies >

## Equality Act Statement:

1. We welcome our duties under the Equality Act 2010 to eliminate discrimination, advance equality of opportunity and foster good relations in relation to age (as appropriate), disability, ethnicity, gender (including issues of transgender, and of maternity and pregnancy), religion and belief, and sexual identity.
2. We welcome our duty under the Education and Inspections Act 2006 to promote community cohesion.
3. We recognise that these duties reflect international human rights standards as expressed in the UN Convention on the Rights of the Child, the UN Convention on the Rights of People with Disabilities, and the Human Rights Act 1998.

## 1. Introduction

As a Voluntary Controlled school the admissions authority for the school is the Local Authority (Peterborough City Council).

Castor School serves the villages of Castor, Ailsworth, Marholm, Sutton and Upton. We aim to take all the children of primary school age from these villages, if their parents wish it. Some places may be available for children from other areas. Our admission limit for each year group is different. We have set our PAN at 26, and in time this will feed through the school. In year groups where the PAN is currently lower than 26, we have admitted up to the number of 26.

Please see below the admission limit for each year group:

Class	R	Y1	Y2	Y3	Y4	Y5	Y6	Total
R	26 (26)							26
1		30 (26)						30
2			26 (22)					26
3				25 (22)				25
4					23 (22)			23
5						26 (22)		26
6							24 (25)	24
<b>Total</b>	<b>26</b>	<b>30</b>	<b>26</b>	<b>25</b>	<b>23</b>	<b>26</b>	<b>24</b>	<b>180</b>

If the school is oversubscribed, then the Local Authority's admissions criteria will be applied. These are as follows:

1. Looked After Children
2. Verified medical need relating to the pupil.
3. Children living in the school's catchment area.
4. Children living outside the school's catchment area, i) with a brother or sister already at the school, ii) living nearest to the school.

All children will be considered under the same criteria for admission to the school. Our admission process is fair and equitable to all ethnic groups. For children with disabilities the school will consider any reasonable adjustments it can make to ensure the full inclusion of such individuals.

Any parent who is concerned that their child has not been allocated a place is advised to discuss the matter with an Education Officer at Bayard Place, Peterborough.

Applications for places for Reception children should be made by 15<sup>th</sup> January, and parents will be notified of the outcome in April. All parents must complete a LA Preference form, and return it to their first choice school, with the child's birth certificate and proof of address. Online applications can be made through the Peterborough City Council website.

Places are available from September for all children, at the beginning of the school year in which they will become five. All children start part-time (either mornings or afternoons only). After approximately two weeks, the session is extended to include the lunchtime period. After the third week, children attend full time. If parents feel that they would like part time attendance for a longer period, this can be arranged.

Parents moving into the area or wishing to move their children from other schools should contact the school to discuss arrangements for admission. Each case will be considered individually, and a decision made according to space available.