



ROLE DESCRIPTION - CHAIR OF THE GOVERNING BODY, CASTOR CHURCH OF ENGLAND PRIMARY SCHOOL

We have faith in God, ourselves, and everyone around us

About Castor Church of England Primary School

We are in the village of Castor just outside of Peterborough and are the local school for the villages of Castor and Ailsworth, as well as Marholm, Upton and Sutton. Our school is set in its own grounds in the centre of the village, adjacent to the Church of St Kyneburgha, with which we have very close links. We have 182 children on roll, with 7 classes from EYFS to Year 6. The children, staff, governors and community are incredibly proud of their school and work hard to ensure that we provide children with a safe, stimulating environment in which they can flourish. To find out more about our school visit castorschool.com.

Role of the Chair

- To make sure that the governing body's affairs are conducted in accordance with the law.
- To ensure that meetings are run effectively.
- To help the governing body work as a team and ensure that all Governors have an equal opportunity to participate.
- To work effectively with the Headteacher, establishing a constructive relationship.
- To carry out any duties delegated by the governing body and to undertake specific roles under, for example, performance management.
- To ensure that the governing body acts as a sounding board to the Headteacher and provides strategic direction.

Person specification

The Chair should:

- bring experience as an education professional, school governor and/or the broader education sector
- possess gravitas and diplomacy in dealing with stakeholders (e.g. governors, staff, parents, the Local Authority, Ofsted)
- have previous experience of chairing a committee or board
- demonstrate an interest, understanding and passion for education
- possess good 'people' skills and be impartial and fair
- possess a good understanding of governance
- be collegiate in approach

There will be occasions when the Chair will be asked to authorise action to be taken between meetings of the Governing Body.

Time commitment

The Governing Body meets four times a year. The Chair is also expected to attend other committee meetings, as appropriate. In addition to formal meetings, it is important that the Chair can visit the School and be available to the Head Teacher, the Clerk and other governors as required to discharge the above responsibilities effectively.

Appointment details

The intended start date of the appointment as Chair is 3 February 2020. The Chair is appointed for a one-year term of office. The appointment is then renewable by the Governing Body one year at a time. The position of Chair is not remunerated.

Equality Act Statement

1. We welcome our duties under the Equality Act 2010 to eliminate discrimination, advance equality of opportunity and foster good relations in relation to age (as appropriate), disability, ethnicity, gender (including issues of transgender, and of maternity and pregnancy), religion and belief, and sexual identity.
2. We welcome our duty under the Education and Inspections Act 2006 to promote community cohesion.
3. We recognise that these duties reflect international human rights standards as expressed in the UN Convention on the Rights of the Child, the UN Convention on the Rights of People with Disabilities, and the Human Rights Act 1998.